

# Business Employers

*it's your time to shine!*

Can you offer students experience in one or more of the following?

- ✓ Answering phones
- ✓ Document creation and updating
- ✓ Receptionist duties
- ✓ Use of photocopiers and printers
- ✓ Stationery inventory
- ✓ Copying, scanning and emailing
- ✓ Data entry
- ✓ Filing hard copies and electronic filing



If so, be part of a brighter future and skill up the next generation of employees.

Work Placements and School-based Apprenticeships & Traineeships are excellent opportunities for students to gain valuable experience in workplaces while still at school.

So act now and start seeing the benefits of the younger generation for your business training.

**It's easier than you think!**

*For more information please visit [www.midcoastconnect.com.au](http://www.midcoastconnect.com.au)*